



ACS State & Local Solutions

On Behalf of the City of Memphis Information Services

Request for Quote

Renewal Maintenance for Symantec Anti-Virus Enterprise Edition

Issue Date: August 4, 2006

Response Date: August 11, 2006 2:00 PM

Response Accepted At: ATTN: ACS Executive Office
Renewal Maintenance Support for Symantec Anti-Virus Enterprise Edition
100 North Main Street
Suite 3225
Memphis, TN 38103
E-Mail Inquiries: requests@memphistn.gov

Introduction

ACS and the City of Memphis invite Vendors to submit quotes for Renewal Maintenance Support for Symantec Anti-Virus Enterprise Edition for the City of Memphis as described below:

SAVEE (Symantec Anti-Virus Enterprise Edition) 10.1 Gold Support for 3,500 licenses
Platinum AV & Content Filtering Support Add-on (Quantity – 1)

All questions pertaining to the Request for Quote (RFQ) should be e-mailed to request@memphistn.gov
Response to inquiries will be posted on the City of Memphis Website at www.memphistn.gov.

Requirements

Vendor will be required to enter into a contract with ACS on Behalf of the City of Memphis and must be able to meet the following insurance requirement:

Insurance Qualifications

Commercial General Liability Insurance: including Premises & Operations, Products/Completed Operations, Contractual, Broad Form Property Damage, and Personal Injury with a combined single limit of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate. This coverage will also include a waiver of subrogation clause in favor of ACS and the City.

General Information**References**

Vendor may be asked to provide references.

Cost

Vendor must submit cost for the requested item(s) to be provided. It should be noted that the City's goal is to provide the best service possible with the best and lowest price.

Response Closing Date

Written responses to this RFQ must be received by ACS no later than 2:00 PM CENTRAL TIME on August 11, 2006. Sealed responses must be addressed as it appears on the front page of this document titled "Response Accepted at".

Right to Reject

Notwithstanding any other provisions of this RFQ, the City reserves the right to reject any or all proposals, to waive any informality in proposals and to negotiate changes in the scope of services to be provided.

M/WBE (Minority/Women Business Enterprise) Program

The City has a Minority/Women Business Enterprise Program that is designed to increase the participation of minority and women-owned businesses in the City's purchasing activities. While this is not a requirement, it is a plus. More information is available on the City's M/WBE program at www.memphistn.gov, 'Doing Business'.

Response Format /Content

Format - Submittals should be on 8 1/2 x 11 sheets. Three (3) copies shall be submitted, clearly marked on outside packaging: Renewal Maintenance Support for Symantec Anti-Virus Enterprise Edition.

Content – As a minimum, response should contain the following:

- 1) Cover Letter – Including: The Company Name, RFQ Title and Date of Submission
- 2) Cost Sheet
- 3) Response to the Insurance Requirement
- 4) Any additional information Vendor considers pertinent to this RFQ